

How to provide feedback about your OLA courses (create, edit and delete evaluations)

Fill out the evaluations for the courses you took part in during your exchange via the '**my evaluations page**'.

My evaluations

Here you can find the list of courses of the Online Learning Agreement you took in exchange. Provide feedback by clicking on the "Create new evaluation" button in the last column. You can also edit or delete previously submitted evaluations, by clicking on the "Edit" icon or "Delete" icon. If you are academic staff of an HEI or future exchange student looking for more info about the courses, please visit [All Evaluations](#).

COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	
Mathematics	1234	First semester (Winter/Summer)	5	+ Create new evaluation
a	1	First semester (Winter/Summer)	1	+ Create new evaluation
a	a	First semester (Winter/Summer)	4	+ Create new evaluation
222	222	Second semester (Summer/Spring)	3	+ Create new evaluation
a	a	Second semester (Summer/Spring)	1	+ Create new evaluation

1. You can create a **new evaluation** by clicking the 'add' icon next to the course title.
2. You can **edit** previously submitted evaluations by clicking the 'edit' icon or **delete** them by clicking the 'delete' icon.

Previously submitted evaluations can be found at the bottom of the list/table.

My evaluations

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COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	
Mathematics	1234	First semester (Winter/Autumn)	5	 Create new evaluation
a	1	First semester (Winter/Autumn)	1	 Create new evaluation
a	a	First semester (Winter/Autumn)	4	 Create new evaluation
222	222	Second semester (Summer/Spring)	3	 Create new evaluation
a	a	Second semester (Summer/Spring)	1	 Create new evaluation
aaa	aaa	Second semester (Summer/Spring)	5	 Create new evaluation
a	a	First semester (Winter/Autumn)	1	 Create new evaluation

Fill out the questions per page and click 'Next Step'. You can go back to the previous page by clicking 'Previous'.

General impression of the course

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
The overall quality of the course was sufficient *	☐	☒	☐	☐	☐
The course was well organized *	☐	☐	☐	☒	☐
The course subject matter was adapted to my prior knowledge *	☐	☐	☒	☐	☐
The course objectives were clear to me *	☐	☒	☐	☐	☐
The relevance of the topics of this course within the context of my field of study was clear to me *	☐	☐	☐	☒	☐
The learning management system was clearly structured *	☐	☐	☒	☐	☐

[Previous](#)[Next Step](#)

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Note: You are required to fill out all questions marked with (*) before you can go to the next page.

Note: Questions with radio buttons (round bullets, left image) allow one answer; questions with checkboxes (square bullets, right image) allow for multiple answers.

Strongly disagree Disagree Neutral Agree Strongly agree • • • • • • • • • • • • • • •	What are your main motives to participate in this course? * ☒ Academic opportunities ☐ Experiencing different cultures ☒ Career advancement ☒ Quality of education ☐ Personal motives ☐ Other, namely
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Any further explanations or comments can be left in the **open comment fields** per topic.

When you've filled out all questions from the survey, **submit** your evaluation by clicking on the 'Submit' button at the last step.

The **submitted evaluations** can be found by clicking on 'My evaluations' (at the end of the list) and can be edited or deleted there.

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