

How to navigate the tool

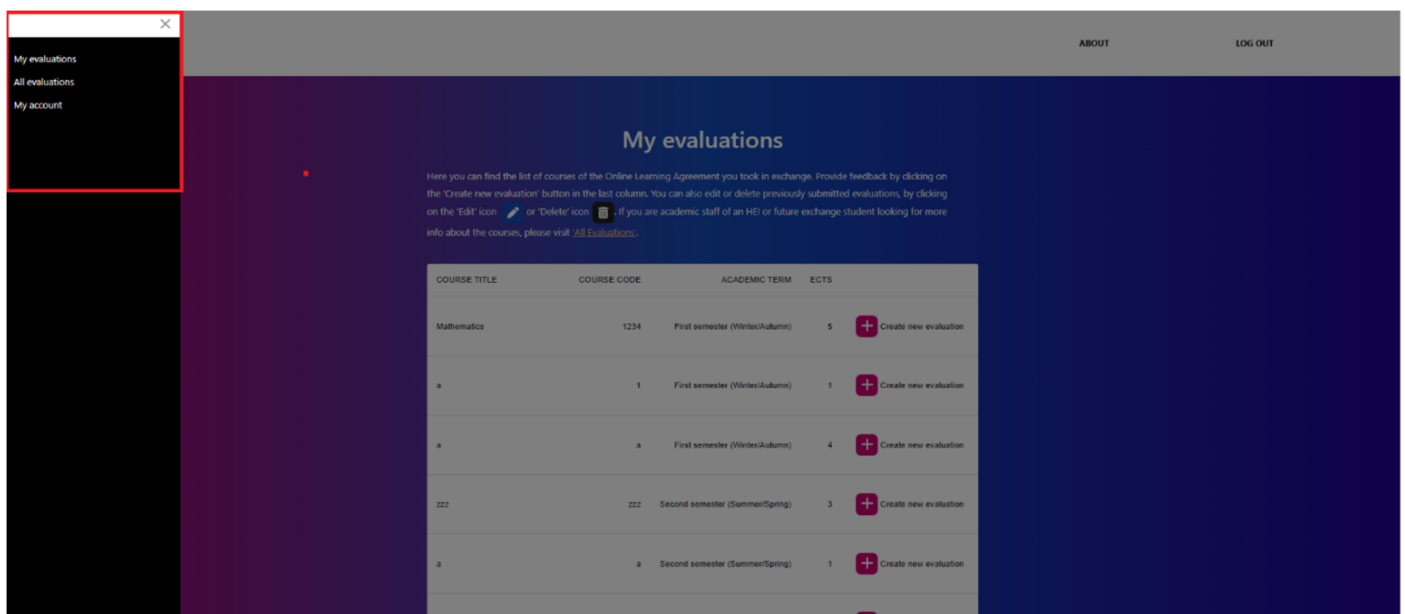
This information requires you to have already logged in the AsCOLA tool. If you haven't yet, please check the section "How to log in"

Once you are registered, you're redirected to 'My evaluations'. Here you can find the **list of courses** of your finalized Online Learning Agreement(s).

You can also **browse through existing evaluations** of exchange courses to help you decide on the courses you want to apply for. **Note:** only exchange courses from Higher Education Institutions that agreed to display their courses in the tool are visible.

Use the top left menu to switch between:

1. Your **own evaluations**, to create and edit;
2. And **all evaluations**, to browse through evaluations from courses you want to apply for.

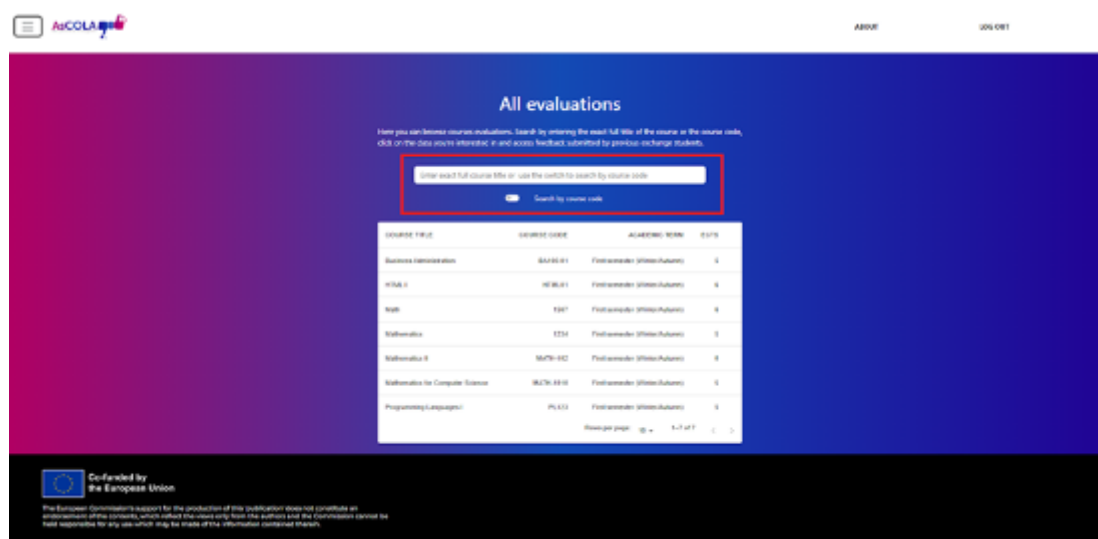


How to browse through course evaluations

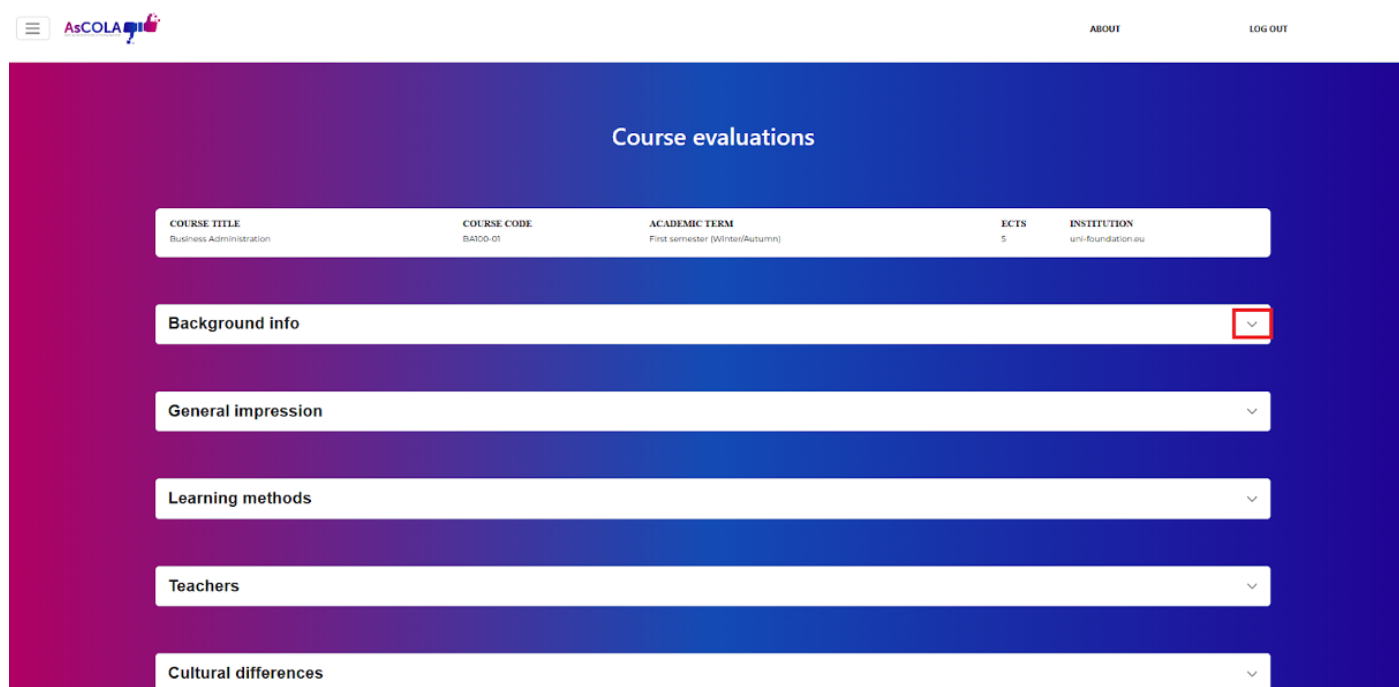
1. In the top left corner, choose "**all evaluations**".
2. **Find specific courses** by entering the exact course title or the course code (be sure to switch to 'search by course code' using the button below). **Note:** not all Higher Education

Institutions will provide access to their evaluations, it is therefore possible you won't be able to find certain courses in the list.

Note: Not all HEIs allow their evaluations to be visible through this tool.



- Select a course you want to view the evaluation data of and click on the course.
- You are now able to see the evaluation results. The evaluation results are presented per theme in a list.



1. Click on a **theme bar** to open the results.
TIP: Be sure to scroll all the way down to not miss anything.
2. All outcomes **per statement, per topic** are presented here. Statements are answered with 5 different answer options (see corresponding colors).
3. The **numbers in the bars** show the number of students that chose this answer option.

Course evaluations

COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	INSTITUTION
Business Administration	BA206-01	Fall semester (Wintersemester)	5	uni-bamberg.de

Background info

General impression

The overall quality of the course was sufficient

Strongly disagree Disagree Neutral Agree Strongly agree



The course was well organized



The course subject matter was adapted to my prior knowledge



The course objectives were clear to me



The relevance of the topics of this course within the context of my field of study was clear to me



The learning management system was clearly structured



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