

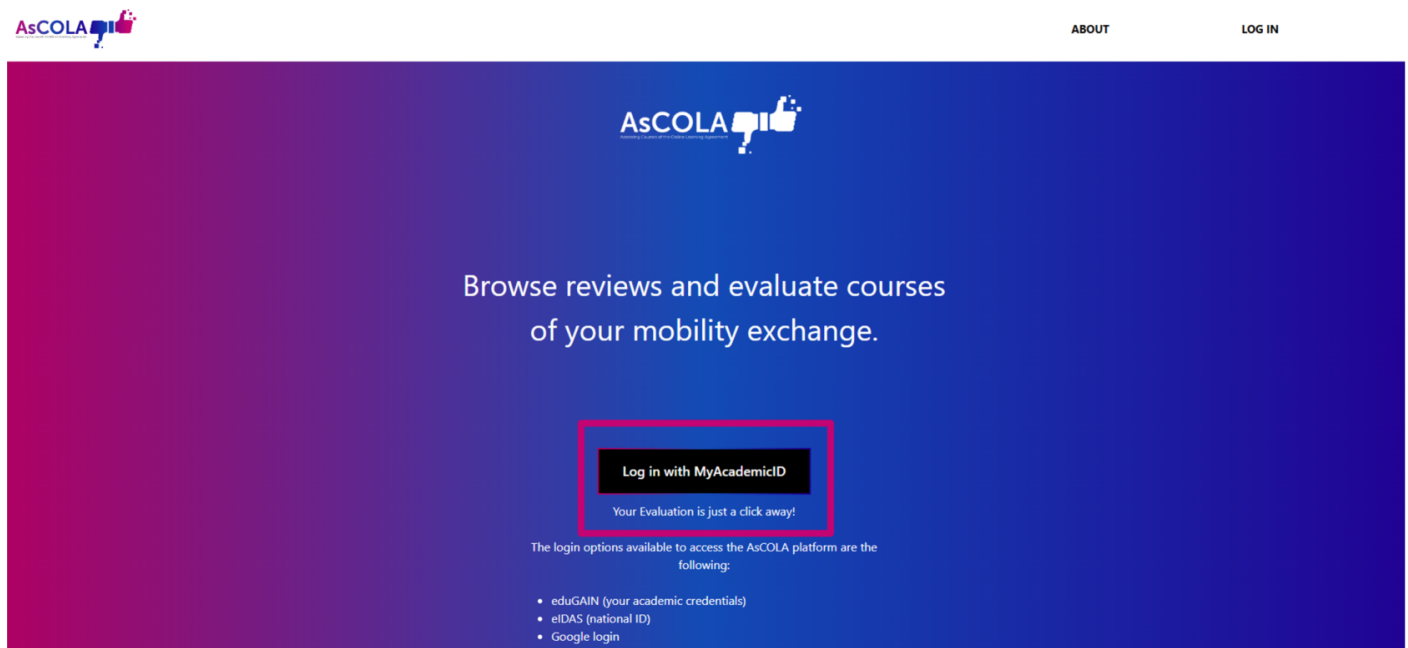
For students

The AsCOLA course evaluation tool allows Erasmus+ students to assess the courses taken while on mobility. For the time being, course evaluations are only available for students whose Higher Education Institution uses the [Online Learning Agreement](#). For more information, please contact the International Relations Office of your Institution.

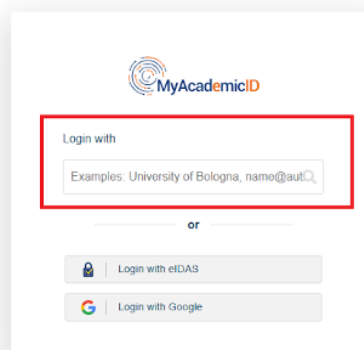
- [How to log in to the course evaluation platform](#)
- [How to navigate the tool](#)
- [How to provide feedback about your OLA courses \(create, edit and delete evaluations\)](#)

How to log in to the course evaluation platform

Go to <https://ascola.eu/login>. You will be directed to the homepage of the tool where you can log-in.



Is it your first time logging in? Log in with your MyAcademic ID or create one by first selecting your Institution and then filling out your login.



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Complete the **registration steps** as presented on the screen. This includes providing background information about yourself, as part of the registration.



The MyAcademicID IAM Service is used to access all Erasmus mobility services. Since November 2020 all users are required to complete the registration on the MyAcademicID IAM Service in order to continue.

You will have to complete the following steps:

1. **Click on "Proceed to register on the MyAcademicID IAM Service"**
2. **Fill in the registration form.** To be able to view and process your previous OLA, use the email that you had used before.
3. **You will receive an e-mail to verify your e-mail address.**
4. **Click on the verification link in that email to complete the registration.**

Proceed to register on the MyAcademicID IAM Service

How to navigate the tool

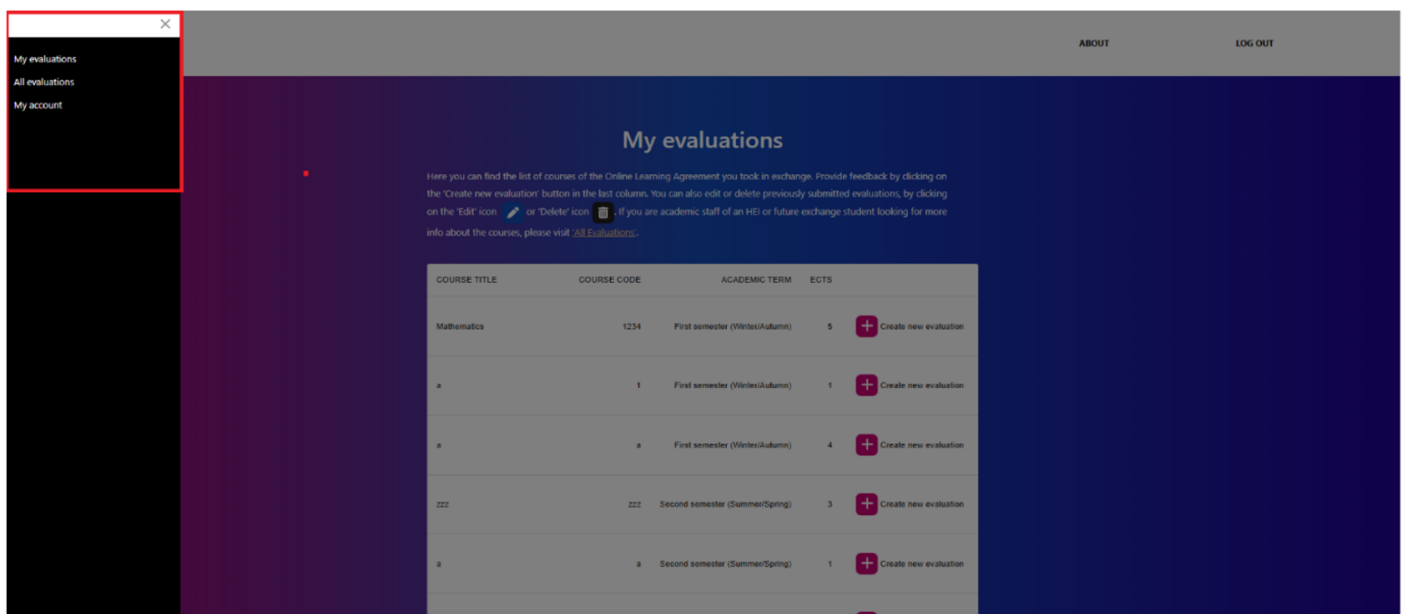
This information requires you to have already logged in the AsCOLA tool. If you haven't yet, please check the section "How to log in"

Once you are registered, you're redirected to 'My evaluations'. Here you can find the **list of courses** of your finalized Online Learning Agreement(s).

You can also **browse through existing evaluations** of exchange courses to help you decide on the courses you want to apply for. **Note:** only exchange courses from Higher Education Institutions that agreed to display their courses in the tool are visible.

Use the top left menu to switch between:

1. Your **own evaluations**, to create and edit;
2. And **all evaluations**, to browse through evaluations from courses you want to apply for.

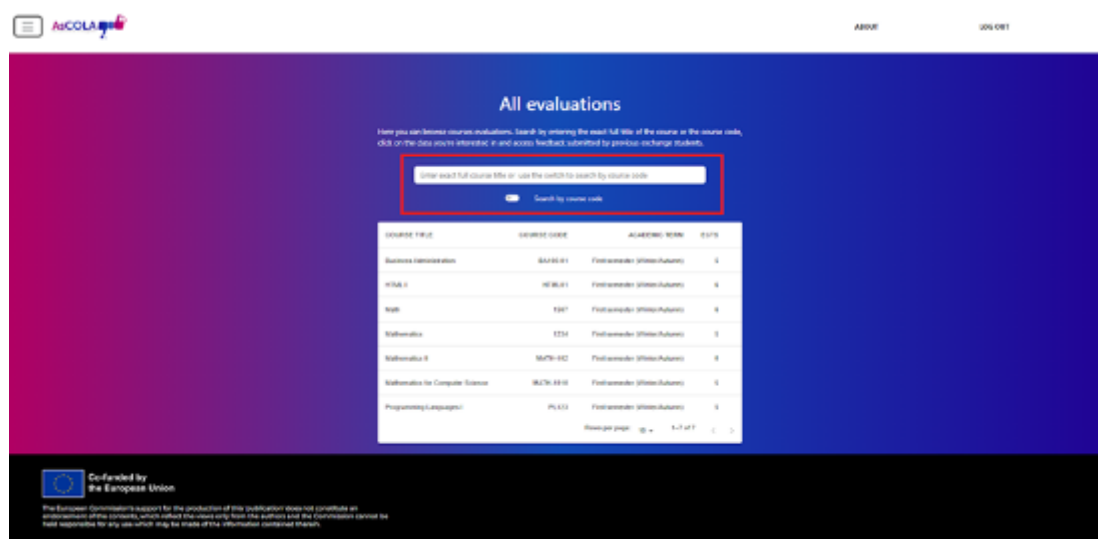


How to browse through course evaluations

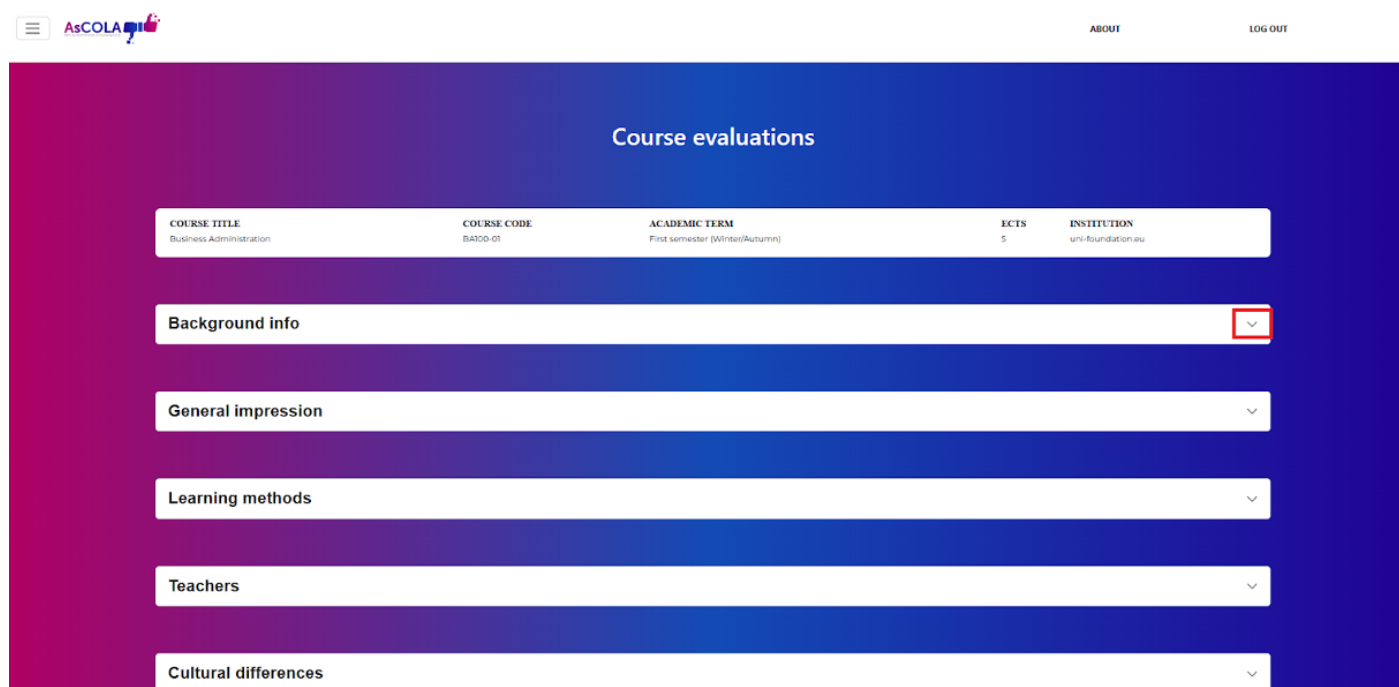
1. In the top left corner, choose **"all evaluations"**.
2. **Find specific courses** by entering the exact course title or the course code (be sure to switch to 'search by course code' using the button below). **Note:** not all Higher Education

Institutions will provide access to their evaluations, it is therefore possible you won't be able to find certain courses in the list.

Note: Not all HEIs allow their evaluations to be visible through this tool.



- Select a course you want to view the evaluation data of and click on the course.
- You are now able to see the evaluation results. The evaluation results are presented per theme in a list.



1. Click on a **theme bar** to open the results.
TIP: Be sure to scroll all the way down to not miss anything.
2. All outcomes **per statement, per topic** are presented here. Statements are answered with 5 different answer options (see corresponding colors).
3. The **numbers in the bars** show the number of students that chose this answer option.

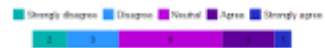
Course evaluations

COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	INSTITUTION
Business Administration	BA206-01	Fall semester (Wintersemester)	5	uni-bonn.de

Background info

General impression

The overall quality of the course was sufficient



The course was well organized



The course subject matter was adapted to my prior knowledge



The course objectives were clear to me



The relevance of the topics of this course within the context of my field of study was clear to me



The learning management system was clearly structured



How to provide feedback about your OLA courses (create, edit and delete evaluations)

Fill out the evaluations for the courses you took part in during your exchange via the '**my evaluations page**'.

My evaluations

Here you can find the list of courses of the Online Learning Agreement you took in exchange. Provide feedback by clicking on the 'Create new evaluation' button in the last column. You can also edit or delete previously submitted evaluations, by clicking on the 'Edit' icon  or 'Delete' icon . If you are academic staff of an HEI or future exchange student looking for more info about the courses, please visit [All Evaluations](#).

COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	
Mathematics	1234	First semester (Winter/Summer)	5	 Create new evaluation
a	1	First semester (Winter/Summer)	1	 Create new evaluation
a	a	First semester (Winter/Summer)	4	 Create new evaluation
222	222	Second semester (Summer/Spring)	3	 Create new evaluation
a	a	Second semester (Summer/Spring)	1	 Create new evaluation

1. You can create a **new evaluation** by clicking the 'add' icon next to the course title.
2. You can **edit** previously submitted evaluations by clicking the 'edit' icon or **delete** them by clicking the 'delete' icon.

Previously submitted evaluations can be found at the bottom of the list/table.

My evaluations

Here you can find the list of courses of the Online Learning Agreement you took in exchange. Provide feedback by clicking on the 'Create new evaluation' button in the last column. You can also edit or delete previously submitted evaluations, by clicking on the 'Edit' icon  or 'Delete' icon . If you are academic staff of an HEI or future exchange student looking for more info about the courses, please visit [All Evaluations](#).

COURSE TITLE	COURSE CODE	ACADEMIC TERM	ECTS	
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a	a	Second semester (Summer/Spring)	1	 Create new evaluation
aaa	aaa	Second semester (Summer/Spring)	5	 Create new evaluation
a	a	First semester (Winter/Autumn)	1	 Create new evaluation

Fill out the questions per page and click 'Next Step'. You can go back to the previous page by clicking 'Previous'.

General impression of the course

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
The overall quality of the course was sufficient *	☐	☒	☐	☐	☐
The course was well organized *	☐	☐	☐	☒	☐
The course subject matter was adapted to my prior knowledge *	☐	☐	☒	☐	☐
The course objectives were clear to me *	☐	☒	☐	☐	☐
The relevance of the topics of this course within the context of my field of study was clear to me *	☐	☐	☐	☒	☐
The learning management system was clearly structured *	☐	☐	☒	☐	☐

[Previous](#)[Next Step](#)

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Note: You are required to fill out all questions marked with (*) before you can go to the next page.

Note: Questions with radio buttons (round bullets, left image) allow one answer; questions with checkboxes (square bullets, right image) allow for multiple answers.

Strongly disagree	Disagree	Neutral	Agree	Strongly agree
☐	☐	☐	☒	☐
☐	☐	☒	☐	☐
☐	☒	☐	☐	☐

What are your main motives to participate in this course? *

- ☒ Academic opportunities
- ☐ Experiencing different cultures
- ☒ Career advancement
- ☒ Quality of education
- ☐ Personal motives
- ☐ Other, namely

Any further explanations or comments can be left in the **open comment fields** per topic.

When you've filled out all questions from the survey, **submit** your evaluation by clicking on the 'Submit' button at the last step.

The **submitted evaluations** can be found by clicking on 'My evaluations' (at the end of the list) and can be edited or deleted there.